| CMS Manual System | Department of Health & Human Services (DHHS) |
|---|---|
| Pub 100-04 Medicare Claims Processing | Centers for Medicare & Medicaid Services (CMS) |
| **Transmittal 2791** | **Date: September 20, 2013** |
| | **Change Request 8461** |

**SUBJECT: 2014 Healthcare Common Procedure Coding System (HCPCS) Annual Update Reminder**

**I. SUMMARY OF CHANGES:** The complete HCPCS file is updated and released annually to the Medicare contractors. The file contains existing, new, revised, and discontinued alpha-numeric codes for 2014. Contractors must download the file via the CMS mainframe in late October. The attached Recurring Update Notification applies to Chapter 23, Section 20.

**EFFECTIVE DATE: January 1, 2014**
**IMPLEMENTATION DATE: January 6, 2014**

***Disclaimer for manual changes only: The revision date and transmittal number apply only to red italicized material. Any other material was previously published and remains unchanged. However, if this revision contains a table of contents, you will receive the new/revised information only, and not the entire table of contents.***

**II. CHANGES IN MANUAL INSTRUCTIONS:** (N/A if manual is not updated)
R=REVISED, N=NEW, D=DELETED-*Only One Per Row.*

| R/N/D | CHAPTER / SECTION / SUBSECTION / TITLE |
|---|---|
| N/A | |

**III. FUNDING:**
**For Fiscal Intermediaries (FIs), Regional Home Health Intermediaries (RHHIs) and/or Carriers:**
Not Applicable

**For Medicare Administrative Contractors (MACs):**
The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS does not construe this as a change to the MAC statement of Work. The contractor is not obliged to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.

**IV. ATTACHMENTS:**

**Recurring Update Notification**

**Unless otherwise specified, the effective date is the date of service.*

# Attachment - Recurring Update Notification

| Pub. 100-04 | Transmittal: 2791 | Date: September 20, 2013 | Change Request: 8461 |
|---|---|---|---|

**SUBJECT: 2014 Healthcare Common Procedure Coding System (HCPCS) Annual Update Reminder**

**EFFECTIVE DATE: January 1, 2014**
**IMPLEMENTATION DATE: January 6, 2014**

## I. GENERAL INFORMATION

**A. Background:** Medicare providers submitting claims to Medicare contractors for Part B services use a HCPCS code to indicate the service that was rendered. The HCPCS consists of Level I codes, which are the American Medical Association's (AMA) Current Procedural Terminology Codes (CPT-4), and Level II codes which are the alpha-numeric and maintained by CMS. The updated HCPCS file is released annually to Medicare contractors via CMS' mainframe telecommunication system.

**B. Policy:** This is our annual reminder that the 2014 HCPCS file and its print file will be made available via the CMS mainframe telecommunication system. The file may be retrieved after 8:00 p.m. Eastern time, on October 30, 2013.

The paper documentation which consists of a cover memorandum, HCPCS tape characteristics and record layout, and transaction lists printouts will be sent via U.S. Postal Service priority mail. The alpha-numeric index and the table of drugs will be posted to the CMS Web site by the end of October. The Web site address is http://www.cms.hhs.gov/HCPCSReleaseCodeSets/ANHCPCS/list.asp.

## II. BUSINESS REQUIREMENTS TABLE

*"Shall" denotes a mandatory requirement, and "should" denotes an optional requirement.*

| Number | Requirement | Responsibility | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | A/B MAC | | | DME MAC | FI | CARRIER | RHHI | Shared-System Maintainers | | | | Other |
| | | A | B | HHH | | | | | FISS | MCS | VMS | CWF | |
| 8461.1 | Medicare contractors shall download the 2014 annual HCPCS update from the CMS mainframe. The update will be available after 8:00 p.m. Eastern time, on October 30, 2013. The filename is as follows: P@HCP.@AAA2360.HCPC2014.CONTR<br><br>**NOTE**: The new HCPCS update is effective for dates of service on or after January 1, 2014. | X | X | | X | X | X | X | X | X | X | X | CDS, EDCs, HP EDC |

## III. PROVIDER EDUCATION TABLE

| Number | Requirement | Responsibility | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | A/B MAC | | | DME MAC | FI | CARRIER | RHHI | Other |
| | | A | B | HHH | | | | | |
| | None | | | | | | | | |

## IV. SUPPORTING INFORMATION

**Section A: Recommendations and supporting information associated with listed requirements: N/A**

*"Should" denotes a recommendation.*

| X-Ref Requirement Number | Recommendations or other supporting information: |
|---|---|

**Section B: All other recommendations and supporting information: N/A**

## V. CONTACTS

**Pre-Implementation Contact(s):** Joscelyn Lissone, 410-786-5116 or joscelyn.lissone@cms.hhs.gov

**Post-Implementation Contact(s):** Contact your Contracting Officer's Representative (COR) or Contractor Manager, as applicable.

## VI. FUNDING

**Section A: For Fiscal Intermediaries (FIs), Regional Home Health Intermediaries (RHHIs), and/or Carriers:**
Not Applicable

**Section B: For Medicare Administrative Contractors (MACs):**
The Medicare Administrative Contractor is hereby advised that this constitutes technical direction as defined in your contract. CMS do not construe this as a change to the MAC Statement of Work. The contractor is not obligated to incur costs in excess of the amounts allotted in your contract unless and until specifically authorized by the Contracting Officer. If the contractor considers anything provided, as described above, to be outside the current scope of work, the contractor shall withhold performance on the part(s) in question and immediately notify the Contracting Officer, in writing or by e-mail, and request formal directions regarding continued performance requirements.