

# Get Short, Timely Messages From SuperCoder Girl



•Your CMS carrier won't be paying your claims using the conversion factor of \$36.0846 anymore. Read all about it: <http://bit.ly/94IscN>

•Just got an email from Reed Pew saying the AAPC National Conference cannot be held at the Gaylord (Nashville, TN). Stay tuned for more info.

•In a recent memo, BCBS states they will cut reimbursement by half on many modifiers, regardless of the circumstances: <http://bit.ly/9DBQ0h>  
2:39 PM Mar 24th via web

•Know what to do when the MD does a consult, the primary insurer pays for it, and Medicare is the secondary payer? Read: <http://bit.ly/dtdBtI>

Confused about foreign body removal (FBR) coding? There's light at the end of the tunnel. Read this "what if" article

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# Join the Supercoder Community



Bernie Lozada Found you guys in my Coding Edge magazine I receive from AAPC. Neat!!

April 14 at 12:02pm · Comment · Like · Flag



<http://supercoder.com> Medical Coders: Join the fight for truth, justice & maximum ethical reimbursement!

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# Medical Coding 101

Boost your career

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**Leesa A. Israel, CPC, CUC, CMBS**  
Executive Editor, Inhealthcare, LLC  
Editor/Writer, *Urology Coding Alert*

# Agenda

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- ❑ What Is Medical Coding? Why is it important?
- ❑ Is there really a difference between billing and coding?
- ❑ 4 Steps to Successful Coding
- ❑ Alphabet Soup: CPT, HCPCS, and ICD-9
- ❑ 'Golden Rules' of Coding

# What Is Medical Coding?

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- Most healthcare providers in the United States file health insurance claims on behalf of their patients. Without submitting a claim, your practice won't get paid.
- Medical coding is basically assigning codes to diagnoses and procedures in the patient's medical record to tell the payer (and others) about the encounter.
- We use a universal system of coding so that every number you assign on a claim has specific meaning so that other entities can decipher what the doctor did and why.

## **Why is coding important?**

**Without proper coding, providers cannot obtain reimbursement from insurance companies.**

# What Is Medical Coding?

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## There's more to coding than payment

Medical classification systems are used for a variety of applications in medicine and healthcare information, including:

- Statistical analysis of diseases and therapeutic actions
- Reimbursement
- Knowledge-based and decision support systems
- Surveillance of epidemic or pandemic outbreaks
- Evaluate processes and outcomes in healthcare
- Internal and external quality management
- And more!

# Coding vs. Billing

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Though similar, billing and coding are separate functions in a practice.

## Coder

- Assigns specific codes to identify procedures and services
- Reads encounter documentation and assigns appropriate universal codes
- Enters the codes on the claim form or in an electronic system

## Biller

- Transmits the claim to the insurance company
- Follows up on claims to ensure proper payment
- Researches, amends, resubmits, and/or appeals denied claims

# Four Steps to Coding Success - “READ”

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- 1. Review the Record**
- 2. Extract the Appropriate Procedure/Service Code**
- 3. Assign a Diagnosis Code**
- 4. Determine the Exceptions**

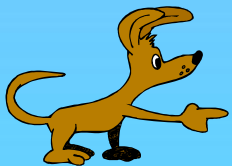


# Four Steps to Coding Success - Step 1: R

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## Review the Record

- The medical record is *THE* source for all of your coding information.
- Read the record and determine the services/procedures performed and the diagnoses the provider rendered - then choose your codes.
- The documentation verifies that the codes you report are appropriate for that encounter.



### **Golden Rule #1:**

If it's not documented, it didn't happen.

# Four Steps to Coding Success - Step 2: E

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## Extract the Appropriate Procedure/Service Code

- After reviewing the documentation, determine the procedure and service codes you should report.
- You'll use CPT (Current Procedural Terminology) and/or HCPCS (Healthcare Common Procedure Coding System ) codes for this step.

# CPT

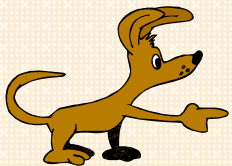
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- CPT converts medical procedures and services into five-digit alphanumeric codes.
- Covers every sort of procedure or service a healthcare practitioner can provide.
- Divided into six major sections - Evaluation and Management Services, Anesthesia, Surgery, Radiology, Pathology/Laboratory, and Medicine - plus, two supplemental sections: Category II and Category III codes
- Maintained by the American Medical Association.
- Updated every January 1<sup>st</sup>, with occasional small updates during the year.

# HCPCS

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- Refers to medical supplies and/or procedures that are not listed in the CPT.
- HCPCS codes are alphanumeric – they start with a letter and end with four numbers.
- Maintained by the Centers for Medicare & Medicaid Services (CMS).
- Updated every January 1<sup>st</sup>, with smaller, quarterly updates during the year.



## **Golden Rule #2:**

Stay up to date on code changes.

# Four Steps to Coding Success - Step 3: A

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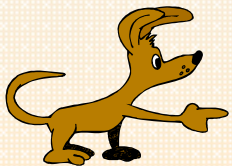
## Assign a Diagnosis Code

- Discern the reason for the procedure or service – either the patient’s signs or symptoms or the final diagnosis the provider documented.
- You’ll use ICD-9 (International Classification of Diseases 9th Revision Clinical Modification) codes for this step.

# ICD-9

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- ICD-9 uses numeric or alphanumeric codes of three, four, or five digits.
- Classifies symptoms, sickness, and causes of injuries or diseases.
- Divided into three volumes – Volume I (Tabular), Volume 2 (Alphabetic Index), and Volume 3 (Procedure codes for facilities)
- Maintained by the World Health Organization.
- Updated every October 1<sup>st</sup>, with occasional updates during the year.



**Golden Rule #3:**  
Never guess at a diagnosis code.

# Four Steps to Coding Success - Step 4: E

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## Determine the Exceptions

- Just because there are CPT, ICD-9, or HCPCS codes for the procedures or services in the documentation, that doesn't always mean you can code them.
- You need to review several things, including:
  - Coding rules/regulations
  - Payer policies
  - AMA guidelines
  - Code bundling rules, such as Correct Coding Initiative (CCI) edits
  - Modifier necessity
  - And more.

June Special Only!

# Need More Basic Coding Training?

Check out these upcoming '101' audioconferences:

- **Medical Coding 101: The Need-to-Know for CEOs** - June 22
- **Urology Coding 101 Series**
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  - September 22 - Session 2: Office Coding
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# Have Questions?

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